

### **Presence of Shareholder at General Meeting. Power of Attorney for Representation at General Meeting.**

The shareholder of the Company may attend the General Meeting personally or through a representative.

The power of attorney for representing of shareholder at the General Meeting must be in writing and must include whether it has been granted for representing at one or more General Meetings.

The power of attorney form is available to shareholders of the Company from a moment of publication of this invitation to the General Meeting (1) in the paper form in the registered office of the Company at the address Prague 4, Na Pankráci 127, Postal Code: 140 00 on Monday until Friday from 9.00 until 12.00 and (2) in the electronic form on the web pages of the Company ([www.unipetrol.cz](http://www.unipetrol.cz)) in section "Investor relations" under the reference "General Meeting". Every person may request sending of the form of the power of attorney for representation at the General Meeting for his/her account and risk in the paper form or by electronic means on the electronic address: [valna.hromada@unipetrol.cz](mailto:valna.hromada@unipetrol.cz) or [general.meeting@unipetrol.cz](mailto:general.meeting@unipetrol.cz).

Every shareholder has a right to notify the Company by electronic means of a granted power of attorney for his/her representing at the General Meeting, as well as, of recalling of a power of attorney by the principal. The notification may be performed by delivery of an e-mail message by the shareholder to the e-mail address [valna.hromada@unipetrol.cz](mailto:valna.hromada@unipetrol.cz) or [general.meeting@unipetrol.cz](mailto:general.meeting@unipetrol.cz) with the attachment of the readable electronic copy (scan or photo picture via digital camera) of (1) a written power of attorney of the shareholder signed by the shareholder and saved in *pdf*, *jpg* or *xps* form, or (2) a written recall of a power of attorney signed by the shareholder and saved in *pdf*, *jpg* or *xps* form. In case that the e-mail message or its attachment containing the power of attorney or its recall is not readable, the Company shall request the shareholder to deliver a flawless written power of attorney or its recall again by electronic means provided that such request shall be sent by the Company to the e-mail address of the shareholder, from which the defected e-mail message with the defected attachment has been sent. In case that the written power of attorney or its recall is not readable, such power of attorney or its recall shall be disregarded, unless the defect of the power of attorney shall be fixed at latest before commencement of holding of the General Meeting.

Please note that the obligation of the shareholder or his/her representative to identify himself/herself on the General Meeting by lodging of documents specified hereunder (except for a power of attorney) shall not be affected by the notification on granting of the power of attorney through electronic means.

Please note that it is deemed that a person registered in the records of investment securities or in registry of book-entered securities as a trustee or as a person authorized to perform the rights attached to the shares, is authorized to perform on behalf of a shareholder all rights attached to the shares registered on a particular account, including the right to vote at the General Meeting.

Registration of the shareholders shall begin on 21 June 2016 at 10.00 at the place where the General Meeting is held.

The shareholder – an individual shall prove his/her identity at the General Meeting by a valid identity document. The shareholder – a legal entity represented at the General Meeting by its statutory body or its member(s) or representative under power of attorney is further obliged to submit a shareholder – legal entity excerpt from the commercial register no older than three (3) months from the date of holding of the General Meeting. A shareholder's representative is obliged to prove his/her identity by a written power of attorney containing the extent of the representative's authority unless the granting of the power of attorney was notified to the Company via electronic means in accordance with Section 9.2 of Articles of Association. In case of a power of attorney granted by the shareholder to a legal entity, the representative is further obliged to submit an excerpt from the commercial register of such legal entity (representative) not older than three (3) months from the date of holding of the General Meeting. The affected persons are obliged to hand over powers of attorney and excerpts from the commercial register to the Company. The authorization of persons registered in the records of investment securities or in registry of book-entered securities as a trustee or as a person authorized to exercise rights attached to shares kept at a particular account, shall be proved by the excerpt from the records of investment securities which shall be arranged by the Company for purposes of the holding of the General Meeting.

The present shareholders or their representatives shall be recorded on the attendance list. If the Company refuses to make the record of a particular person to the attendance list, it shall mark this fact to the attendance list, including the reasons of the refusal.

Please note that the voting through correspondence or the voting through electronic means (adoption of a decision via per rollam voting) shall not be available at the General Meeting or in connection with its holding.

The costs incurred by the shareholders in connection with their participation at the General Meeting shall not be reimbursed.